

CITY OF TUCSON SMALL BUSINESS COMMISSION (SBC)
MINUTES OF THURSDAY, OCTOBER 27, 2005

Mayor and Council Chambers
255 West Alameda, 1st Floor
Tucson, Arizona 85701

1. Call to Order and Introductions

The meeting was called to order at 4:10 pm.

Members Present

Joanna Dinan, Chair	Deb Turner
Leonard Gulotta	Marion Hook
Don Windmiller, Vice Chair	Britton Dornquast
Joe Higgins	Kendall Morgan
Katharine Kent, P.E. CEM	Eva Macias
Diane Castro	

Members Absent/Excused

Les Gin	Lola Kakes
Richard Krone	Jan Gordley
Chuck Josephson	Eddie Escalante

Others Present

Jeremy Davis, UBS Financial Services	Bill Dorgan, Dorgan & Associates
Pat Tapia, Utility Services Department	Eliseo Garza, Utility Services Department
Ramon Gaanderse, Ward 3	Alexis Paterson, Ward 6
Lorraine Hernandez, Ward 2	
Sandra Hallenback, University of Arizona Corporate Relations	
Jenn Burdick, City of Tucson Department of Urban Planning and Design	
Ellen Hitchings, Kathy Maish – City of Tucson Finance Department	

2. Approval of the September 22, 2005 minutes.

Unanimously approved. Motion by Katharine Kent, 2nd by Don Windmiller.

3. Chairperson's Report:

- TREO – Minutes of the Small Business Advisory Committee were included in your packet.
- Women, Minority and Veteran Business Owners training sessions on November 10, 2005 -- How To Do Business with the Federal Government.
- Ordinance making changes to the SBC approved October 18, 2005. New bylaws are now in effect.
- Notice about Ordinance to address methamphetamine issue to Mayor and Council.
- New draft ordinance on scrap metal and second hand market. Pawn Broker issue.
- Contest – “Think American Idol for the Economy”. Submit ideas “how to help the economy” December 5, 2005 deadline.
- Deb Turner to continue going to quarterly meeting of the Service Providers
- Lea Marquez-Peterson, chairman of the Pima Small Business Commission, proposed a joint get-together, November 17, 2005 at 5:30, El Charro.

4. Call to the Audience

No response.

5. University of Arizona Corporate Relations – Presentation/Discussion
Presentation by Sandra Hallenback with University of Arizona Corporate Relations, entitled, “Everything you said you wanted to know about ... Business Resources”. The presentation gave an explanation of the UofA’s new website. Brochure was made available to members.
6. Commercial Recycling Program – Discussion
Motion by Britton Dornquast, 2nd by Katharine Kent: Send letter to Mayor and Council requesting a better recycling program for commercial businesses through educational program. Unanimously approved.
7. Non-Program vs. Program City for Sales Tax Reporting/Collection – Discussion
Motion by Katherine Kent, 2nd by Joe Higgins: Send letter to Mayor and Council requesting changes be made to how business privilege tax is reported. Unanimously approved.
8. SBC Meeting Date for November and December – Discussion
Motion by Leonard Gulotta to move November’s meeting to the 17th, with no meeting in December, 2nd by Britton Dornquast. Unanimously approved.
9. 101 Ways to Help Small Business in Tucson - Discussion
TREO, Inc. is working on this. Joe Higgins will bring monthly updates to the SBC.
10. Business License Procedures Task Force – Discussion
Presented by Ellen Hitchings. The next Task Force meeting will be held November 4, 2005. The Task Force will present their recommendations at the November SBC meeting.
11. 4th Quarter Newsletter -- Discussion
Possible items for the next newsletter were suggested: recycling, resource list additions, 101 Ways to Help Small Business, items for “Mayor and Council Corner”, status on A-frame ordinance. Draft will be discussed at November SBC meeting.
12. Call to the Audience
No response.
13. Future Agenda Items
 - Pima County Small Business Commission – Part of Chairperson’s Report
 - Business License Procedures Task Force
 - 4th Quarter Newsletter
 - Draft of letter to Mayor and Council regarding commercial recycling
 - Small business insurance issue
 - Update on Peddler Ordinance to include background checks and number of peddlers licensed.
 - ADOT – specifics of the business assistance program for I-10 widening.
 - ASBA Update – Charlie O’Dowd and Steve Hart
 - TREO, Inc.
13. Adjournment
Meeting was adjourned at 5:42 pm. Motion by Don Windmiller, 2nd by Katharine Kent.

NOTE: It is the intent of these meeting minutes to get the general meaning of the discussion, summarize what happened, and record official actions. The minutes are not intended to be a verbatim transcription of all that was said. Audio tapes of the meeting are available for review at City Hall, Finance/Revenue Division, 255 West Alameda, 2nd Floor West.